

## **Protocol for Canadian Greenhouse Certification Participants to Request Additions to the Authorized Plant List**

- 1) The Canadian Greenhouse Certification Program (CGCP) participant completes Parts I, II, and III of the form entitled “**Canadian Greenhouse Certification Program - Proposed Addition to Authorized Plant List**”. These 3 parts must be completed in their entirety or the form will be returned to the applicant for completion. This may result in a delay in the review of the request.
- 2) The CGCP participant forwards the completed form to the Canadian Food Inspection Agency (CFIA). Applications will be reviewed a minimum of twice per year\*. Submission deadlines for the bi-annual reviews are January 1 and July 1 of each year.
- 3) Applications will be reviewed independently by the CFIA and the Animal and Plant Health Inspection Service (APHIS) of the United States Department of Agriculture.
- 4) A CFIA/APHIS committee will then conduct a joint review all applications.
- 5) The CFIA/APHIS committee will approve or reject the new plants.
- 6) CGCP participants will be notified by the CFIA of the acceptance or rejection of their request. Newly approved plants are allowed to be shipped as of the date of notification.

\* CFIA and APHIS expect to review “Proposed Additions to Authorized Plant List” application forms more frequently in the first year following the implementation of the GCP Authorized Plant List. The frequency will depend on the number of submissions received.